



**DEPUTY DIRECTOR OF PUBLIC
WORKS / CITY TRAFFIC ENGINEER**
City of **Burleson, Texas**

Recruitment Services Provided By



The Opportunity

The City of Burleson, Texas offers a very rewarding opportunity for a talented and highly proficient traffic engineering professional to serve as the next Deputy Director of Public Works/ City Traffic Engineer. This position will have the chance to make a lasting impact on the quality of life of those who reside in and visit Burleson by way of improving traffic systems and safety. This recruitment also represents a great opportunity to join the development of a high-performing, cohesive team within the Public Works Department that is laser-focused on customer service and continual improvement.



About Burleson

Located on the southern edge of the flourishing Dallas-Fort Worth metroplex, the City of Burleson has an estimated population of 50,210 residents in a land mass of 28 square miles. Burleson has been progressive in attracting businesses for economic development to diversify its tax base, as well as establishing development agreements within its extraterritorial jurisdiction to strategically manage growth outside its current borders.

The City of Burleson's family-oriented environment, outstanding schools, plentiful and affordable land, and rolling hills have made it a desirable community to live, work, and play. Burleson residents have placed a high value on nature and recreation with over twenty parks encompassing over 550 acres. The school districts serving Burleson consistently outperform state and national averages in college entrance exam scores, and its quality of life is further enhanced by a very low crime rate.



City Government

The City of Burleson operates under a Council-City Manager form of government. Citizens are represented on the City Council by the mayor and six council members, all elected at large to serve 3-year terms without limits. The Council is responsible for policy-making and general oversight and appoints the City Manager to conduct daily operations through a professional staff in accordance with the law and appropriate procedures. The City Council also appoints a City Attorney, a City Secretary, and a Municipal Judge.

The City Manager leads the provision of a full slate of municipal services, carried out by approximately 435 full-time employees and a current adopted budget of \$256 million. Services are delivered through 13 municipal departments.

BURLESON CITY HALL



The Public Works Department

The Public Works Department is dedicated to supporting quality of life by maintaining the city's public works infrastructure. In Burleson, this is accomplished by providing exemplary service through the collective efforts of the administrative, professional, and field operations divisions of the department. The Public Works Department includes Administration, Facilities, Fleet, Streets, Drainage, Traffic, Solid Waste, Water, Wastewater, and Environmental divisions.

The Traffic Division supports the city's network of 222 miles of streets including over 4,000 traffic signs, 16 signalized intersections, pedestrian crossings, pavement markings, and school zones. The City of Burleson may additionally be adding signal maintenance and operations responsibility for 27 intersections from the Texas Department of Transportation over the coming months under the leadership of the next Deputy Director of Public Works/ City Traffic Engineer.





The Position

The Deputy Director of Public Works/City Traffic Engineer is responsible for managing and coordinating the staffing (currently a team of six direct reports) and operational activities of the Traffic Division of the Public Works Department. Reporting to the Director of Public Works, the Deputy Director of Public Works/City Traffic Engineer will be directly involved with the implementation (construction pending) and subsequent operation of the Traffic Management Center (TMC), and provides recommendations for improvements to traffic signal timing, speed limits, pavement striping, and signage. Primary responsibilities include:

- Providing technical leadership and recommendations related to transportation engineering, streetlights, traffic safety, signage, pavement markings, and traffic impact analyses for new development projects.
- Identifying short and long-term goals and developing a plan of action for improving traffic signal performance, repair, maintenance, and installation, along with implementing approved improvements.
- Continuously monitoring and evaluating the quality, responsiveness, efficiency and effectiveness of traffic service procedures and methods.
- Participating in budget development and monitoring.
- Working closely with external stakeholders and partners in the region such as the North Central Texas Council of Governments, Texas Department of Transportation, and neighboring cities and counties.
- Coordinating with other City departments the review of transportation related elements of engineering plans for correctness and compliance with city, state, and federal policies, ordinances, procedures and TMUTCD standards.
- Managing multiple aspects of traffic projects, including citizen inquiries, the relocation of utilities, investigations of field problems, and price negotiations for additional services.

Challenges & Opportunities

The next Deputy Director of Public Works/City Traffic Engineer will have the chance to address some career-enhancing challenges and opportunities including:

- The successful candidate will have an opportunity to play an integral role in the implementation of the Intelligent Traffic System (ITS) and the establishment of a Traffic Management Center (TMC) to oversee city-wide signal coordination.
- In addition to establishing the TMC, the successful candidate will have the opportunity to create a staffing plan for the Center and actively participate in the selection and onboarding assigned staff.
- Directing field surveys and supervising the work of collecting, tabulating, and analyzing traffic information such as traffic flow and hazardous traffic situations will be a focus area for the next City Traffic Engineer.
- An opportunity exists to develop and mentor assigned staff toward higher levels of career enrichment. A demonstrated track record and dedication in this area is desired.





Ideal Candidate

The ideal candidate for the position of Deputy Director of Public Works/City Traffic Engineer will possess certain traits and experiences that will lead to success:

- This role will possess experience as a traffic engineer, preferably in a municipal, county, or state position. This experience will provide the successful candidate with the credibility and real-world experience needed to be successful in the role.
- Experience with the establishment and integration of Intelligent Traffic Systems (ITS) will be very beneficial to the candidate and to the City as it moves toward assuming responsibility for its traffic signals from the Texas Department of Transportation (TXDOT). In addition, experience with overseeing the establishment of a Traffic Management Center and its operation is highly valued by the City.
- Strong communication skills, both written and verbal, are needed for the role. This executive level position will have the opportunity to make presentations to the City Council and other boards/commissions as required.
- The ideal candidate will possess management or supervisory experience.
- A deep understanding of traffic signal operations and traffic impact studies, along with experience in high growth communities will be very advantageous to the successful candidate.
- Experience with preparing various applications for State and Federal traffic grants is highly valued in Burleson.

Qualifications

Any combination of education and experience that would provide the required knowledge, skills, and abilities is considered qualifying. The most qualified candidates will possess the following:

Education: A Bachelor of Science degree in Engineering from a university with an engineering program accredited by the Accrediting Board for Engineering and Technology.

Experience: Five (5) years or more of progressively responsible traffic operations and transportation engineering experience, along with two (2) years of administrative and supervisory experience, and Traffic Management Center planning, design, and/or operations experience.

Certificates and Licenses: Licensure as a professional engineer is required (current Texas or valid in another state with ability to obtain Texas license within six months of employment), Certification as a Professional Traffic Operations Engineer (PTOE) is preferred.



Salary & Benefits

The salary range for the Deputy Director of Public Works/City Traffic Engineer is **\$117,044 - \$175,567**, with placement dependent upon qualifications and experience. In addition, the City offers an excellent benefit package as outlined below. Key benefits include:

- **Retirement:** Texas Municipal Retirement System (TMRS) with a 7% employee contribution and a 2:1 match by the City of Burleson. Burleson also participates in Social Security and has a 457(k) deferred compensation option currently available through VOYA Financial.
- **Hiring Incentive:** This position is eligible to receive a \$20,000 signing bonus.
- **Insurance:** The City provides excellent insurance benefits for employees including two health plan options, and dental and vision coverage. Additionally, life insurance, long-term disability, short-term disability and an Employee Assistance Program are provided by the City. Employees also have the option to purchase additional life insurance for themselves and their dependents.
- **Leave:** The selected candidate will receive vacation and sick leave, paid holidays, a personal day, two wellness days and paid parental leave, provided the criteria are met.
- **Special Stipends:** An auto allowance and cell phone allowance are provided by the City.
- **Relocation Assistance:** Relocation assistance is available subject to negotiation with the ideal candidate, if necessary.





Application & Selection Process

To be considered for this position, interested candidates must submit a cover letter and résumé online. Candidates are encouraged to apply immediately, as this recruitment will close once a sufficiently strong pool of stellar candidates has been established. Apply at:

www.mosaicpublic.com/careers

CONFIDENTIAL INQUIRIES ARE WELCOMED TO:

Bryan Noblett | bryan@mosaicpublic.com | (916) 550-4100.

Greg Nelson | greg@mosaicpublic.com | (916) 550-4100.

This recruitment incorporates existing rules and regulations that govern public sector recruitments in the State of Texas. In accordance with public disclosure/open record laws, information submitted for consideration may be made available to the public upon request by interested parties.

The City of Burleson is an Equal Opportunity Employer.

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